

Salt Lake County Republican Party 2023 Organizing Convention Rules

Section 1. Purpose

- 1.1 The Convention shall elect County Party Officers (4): Chair, Vice Chair, Secretary and Treasurer.
- 1.2 The Convention shall also elect thirty (30) representatives to the State Party Central Committee.
- 1.3 Delegates may also transact other business properly brought before the body.

Section 2. Delegate Qualifications and Credentials

- 2.1 Each Delegate must be a registered voter and affiliated with the Republican Party prior to the Convention date in order to be credentialed at the Convention. Any Delegate that has been elected or appointed who subsequently unaffiliates with the Republican Party will automatically be removed from the Delegate roll.
- 2.2 Delegates to the Salt Lake County Organizing Convention may be credentialed upon one of three criteria:
 - a. Election as a County Delegate at the previous Precinct Caucus held on March 8, 2022
 - b. County Party Officers, Executive Committee Members, and Republican Elected Government Officials residing in Salt Lake County, shall have Ex-Officio Delegate status to the County Convention occurring during their term of office if they so desire, subject to the State and County Party's governing bylaws.
 - c. Delegate vacancy: If a vacancy occurs for a County Delegate that was properly filled at Republican Party Caucus (March 8, 2022) that vacancy may be filled if the elected Delegate has died, resigned, moved primary residence from the precinct, is unable to serve, or has been removed for violation of Party purposes consistent with the County Party's governing rules. Except as noted in 2.3, the vacancy may be filled by appointment of the Precinct Chair or acting Precinct Chair in writing and filed with the Party Secretary no later than fourteen (14) days prior to the Convention (Saturday February 25, 2023, 5:00 PM MST).
- 2.3 Allocated County Delegate positions not filled at the Precinct Caucus (March 8, 2022) shall remain unfilled as required by the County Party's governing rules.
- 2.4 Challenges to a Delegate's status shall be filed in writing with the Credentials Committee no later than 5:00 pm, seven (7) calendar days prior to the Convention (Saturday March 4, 2023, 5:00 PM MST). Delegates shall retain the right to challenge Delegates on the floor.
- 2.5 Each Delegate to this convention will be issued a credential that is nontransferable, which must be visibly worn by all Delegates during Convention sessions.
- 2.6 Delegates with verification or registration issues shall report to the Registration Help Desk.
- 2.7 Only Credentialed Delegates may vote at the Convention.
- 2.8 No substitutions or replacement of Delegates shall take place on the day of the Convention.

Section 3. Seating and Admission

- 3.1 Credentialed Delegates will be given preference for seating in the venue.

- 3.2 The Convention Chair may invite any individual to address the Convention.
- 3.3 Convention Officers and Committee members shall have floor access and speaking rights.
- 3.4 Non-Delegates may be asked to sit in guest areas defined by and provided at the discretion of the Chair.
- 3.5 Press credentials and admission are subject to review and acceptance by the Credentials Committee, subject to appeal to the Chair.

Section 4. Rules of Order

- 4.1 Hierarchy of Rules: This convention shall be governed first by the Salt Lake County GOP Bylaws, second by properly adopted rules not in conflict with these Bylaws, and third by Robert's Rules of Order Newly Revised (RONR).
- 4.2 All persons attending the Convention shall observe proper conduct and direction of the Chair. Yelling or heckling of speakers is not considered proper conduct. The aisles and exits must remain clear.
- 4.3 Changing any wording in the rules does not affect the remaining sections or subsections.
- 4.4 All Convention motions of any length shall be in writing and a copy of the motion shall be given to the Convention Chair prior to debate upon the motion.
- 4.5 Convention Voting:
 - a. Excepting elections, all voting shall be conducted by raised credential. There shall be no voice voting.
 - b. A standing count of the Delegates shall be taken only upon a call for a Standing Count, supported by at least one hundred fifty (150) Delegates.
 - c. There shall be no absentee or proxy voting or balloting.
- 4.6 Campaigning:
 - a. No campaigning, distributing materials or other interference is allowed within ten (10) feet of the Registration Tables.
 - b. No campaigning, distributing materials or other interference is allowed in the auditorium, or any other area where official convention business is being conducted. (A Delegate at the help desk while wearing a candidate's shirt is not to be construed as campaigning or interfering with convention business.)
 - c. No campaigning, distributing materials or other interference is allowed within ten (10) feet of any balloting location.
- 4.7 The Party shall not give any candidate, organization or issue exclusive information, rights or privileges to promote their campaign, organization or issue to the exclusion of any other competing candidate, organization or issue prior to or during the convention (subject to Rule #14).
- 4.8 No video or other electronic recording shall be made without the consent of Party Leadership or the Convention Media Coordinator.
- 4.9 The Chair is responsible for the course and objectives of the Convention. Disputes regarding the interpretation of Convention rules will be decided by the Convention Chair, subject to appeal by a majority of those voting.

Section 5: Credentialed Delegates

- 5.1 Excepting rule 3.3, only credentialed Delegates may speak to the business of the Convention; The Chair may set time limits for discussion. The Chair has discretion to recognize any non-Delegate to address the Convention.
- 5.2 Any Delegate wishing to speak upon the Convention floor shall rise, address the chair, and if recognized, state their name and voting precinct.
- 5.3 No Delegate shall speak more than twice upon any one motion. The proponent of a motion shall open and close the debate.
- 5.4 No Delegate shall speak for more than two (2) minutes at a time unless given additional time by the body. The maker of the motion shall be allowed one (1) minute to summarize and close the debate before the vote on the motion is taken.

Section 6: Convention Officers

- 6.1 Officers:
 - a. Convention / Party Chair: Chris Null
 - b. County Party Vice Chair: Jared Cahoon
 - c. County Party Secretary: Carma Brown
 - d. County Party Treasurer: Japheth McGee
 - e. Convention Interim Chair: Trent Staggs
 - f. Booth & Tables Chair: Marci Houseman
 - g. Credentials Chair: Belinda Johnson
 - h. Elections Chair: Scott Schulze
 - i. Platform Chair: Krisana Finlay
 - j. Parliamentarian: Jordan Teuscher
 - k. Rules Chair: Scott Rosenbush
 - l. Sergeant-at-Arms: Reed Taylor
 - m. Latino Liaison: Carlos Moreno
 - n. Technical Chair: Jason Moffat
 - o. Communications Chair: Jason Moffat
- 6.2 Convention Chair: The Convention Chair, and Convention Interim Chair when acting as such, is responsible to maintain the course and objectives of the Convention and to decide all questions of order or interpretation of Convention rules, subject to appeal by a majority of the Delegates present and voting at that time.
- 6.3 Sergeant-at-Arms: The Convention Sergeant-at-Arms will appoint a Sergeant-at-Arms to each microphone at convention to maintain order, assist Delegates that wish to address the Convention, and assure smooth transitions between speakers and Delegates addressing the Convention.
- 6.4 Credentials Chair: The Convention Credentials Chair shall be responsible for the credentialing of Delegates to this convention, including but not limited to Delegate registration, a credentialing help desk, and credential reports for the convention.

- 6.5 The Credentials Report shall be issued in two (2) parts: An initial Credentials Report as the Convention's first item of business and, a final Credentials Report prior to the elections process for any contested county-wide election.
- 6.6 Elections Chair: The Elections Committee Chair shall be responsible for the conduct of elections and balloting at this convention, including, but not limited to: The security of the paper ballots, the accuracy of the count, and for directing the access and conduct of all persons within the ballot counting area.

Section 7: Order of Business

- 7.1 The Convention shall consider as the first order of business the Credentials Committee Report, then the Rules Committee Report, and then the proposed Agenda.
- 7.2 Convention Chair shall have the right to move delegation reports as needed.
- 7.3 The order of business, except as noted in 6.2, shall follow the agenda adopted by the Delegates.
- 7.4 Following its adoption, a two-thirds (2/3) vote of those Delegates voting is required to amend the Convention agenda

Section 8: Quorum

- 8.1 The number of Delegates in attendance at the scheduled start of the Convention shall constitute a quorum until a credentials report is accepted.
- 8.2 The number of Delegates in attendance throughout this Convention shall constitute a quorum, provided that number is not less than a majority of the current accepted credentials report.
- 8.3 The final credentials report announced and accepted before elections shall be binding for the remainder of the Convention.
- 8.4 Party Officer and State Central Committee elections are not subject to quorum requirements.

Section 9: Elections & Balloting

- 9.1 Candidate Ballot and Speaking Order was determined by a random drawing of the alphabet conducted at the Executive Committee meeting before Convention (01/18/2023). The speaking order shall be:

B, F, I, J, S, O, R, W, A, E, U, K, V, Q, H, D, L, X, Z, M, N, P, Y, C, G, T
- 9.2 Any unopposed candidates shall be announced to the Convention and considered nominated by acclimation.
- 9.3 Candidates shall not distribute campaign literature to Delegates after the first candidate in their race begins to speak.
- 9.4 Paper shall be the authorized form of balloting at this Convention. The person manning each ballot box shall expose the inside to reveal that the ballot box is empty immediately prior to sealing the ballot box and the casting of the first ballot.
- 9.5 Official tally sheets shall be used to record each counted vote and will be kept with the supporting ballots. These materials shall be maintained by the Party Officers in a secure location for at least five (5) business days following the Convention (until 5:00pm, March 17, 2023).

- 9.6 Any candidate requesting a recount or challenging an election must file a request in writing to the Elections Committee Chair by 5:00pm two (2) business days following the Convention (5:00 pm Tuesday March 14, 2023). Recounts and challenges may only be brought if the outcome of the election would be legitimately affected. If a coin toss or drawing of lots was used to determine the winner, no challenge or recount will be accepted.
- 9.7 Balloting:
- a. The Elections Committee shall instruct Delegates on the balloting procedures.
 - b. Polls will open and close when officially announced by the Convention Chair or Convention Interim Chair.
 - c. Only County Delegates, upon presentation of proper credentials, will be allowed to deposit their own ballots in the designated ballot boxes.
 - d. Any challenges to the ballot or counting processes must be made to the Elections Committee Chair before the election results of that race are announced.
 - e. Delegates may vote for no more than one candidate in each Officer Race. Ballots: (a) containing more than one (1) vote per Officer Race; (b) that are not clearly marked; (c) with a vote for any person who was not properly nominated; or (d) for a candidate who has withdrawn or been eliminated from the race will be considered spoiled and will not be counted for that race, either for a candidate or in the calculation of a majority threshold.
 - f. Spoiled ballots may be exchanged prior to deposit in the ballot box upon showing of proper credentials and the surrendering of the spoiled ballot at the "Spoiled Ballot Area" where the spoiled ballot shall be exchanged and immediately destroyed in the presence of the requesting voter.
- 9.8 If a coin toss or drawing of lots was used to determine the winner, no challenge or recount will be accepted.
- 9.9 Individuals other than Delegates may be invited by Officer Candidates to address the Convention only during the time period set aside for their Candidate speech / presentation. Nominating speeches are not required. Any unopposed Officer Candidate(s) shall be announced to the Convention and will be considered the winner of their race.
- 9.10 It is the responsibility of potential candidates to verify their own filing(s) no later than 5:00 PM, eight (8) calendar days (Friday, March 3, 2023) prior to the convention through the County Party, Vice-Chair. The County Party Vice-Chair shall certify all filings by this deadline.

Section 10: Poll Watchers

- 10.1 Party Office Candidates may each designate one (1) Poll Watcher to the Elections Committee Chair.
- 10.2 State Central Committee Candidates may each designate one (1) Poll Watcher to the Elections Committee Chair.
- 10.3 No Candidate for County Party Office, or State Central Committee may serve as a Poll Watcher in any race.
- 10.4 Designated Poll Watchers may be present in the election room only during their candidate's specific race.

- a. Poll watchers will not interfere, distract, or in any way disrupt the workers in the counting room; nor will they convey by any means the outcome of the election until it has been announced by the Chair.
- b. Candidates shall identify their designated poll watchers to the Elections Committee Chair or designee, who shall issue official credentials allowing them access to observe the proceedings at each balloting station and the designated Poll Watch in the ballot counting area.
- c. In accordance with generally accepted election standards, no poll watcher will be allowed to wear campaign articles, including shirts, pins, stickers, etc... while performing their duty as a poll watcher at any balloting or counting station.

Section 11: Party Officer Elections

- 11.1 Party Officers shall be elected by a majority of votes cast using a single or multiple round election method.
- 11.2 In multiple round elections the first ballot shall be used to reduce the number of candidates to those receiving the highest percentage of votes that, when combined, represent a majority of votes. This process continues in each successive round until one (1) candidate receives a majority of votes.
- 11.3 Officer Candidates for Chair, Vice-Chair, Secretary and Treasure shall be given three (3) minutes for Delegate presentations. The time is inclusive of all presentations made for or by candidates.
- 11.4 In Multiple Round Elections, prior to ballots being cast, remaining candidates shall be allowed one (1) minute for additional Delegate presentation.
- 11.5 Candidates may only file for one County Party Officer Race. They may, however, also file as a candidate for the State Central Committee.
- 11.6 No candidate shall speak for, nor endorse, any other candidate during his or her own allocated nomination time.
- 11.7 Withdrawing from a race at the microphone shall be prohibited. Candidates must announce their intentions to withdraw to the Chair before the candidate speeches. The Chair will announce the withdrawal without stating any endorsements. Endorsements may be made during the endorsed candidate's time, and with their permission.
- 11.8 Private slates or lists endorsing certain candidates for County Party Officers and State Central Committee are allowed.

Section 12: State Central Committee Elections

- 12.1 Candidates for State Central Committee shall be introduced by the Chair, but not be presented to speak at the microphone.
- 12.2 Delegates may vote for zero (0) up to thirty (30) State Central Committee Candidates.
- 12.3 County Representatives to the State Central Committee shall be elected by plurality vote in a single round election.

Section 13: Platform & Resolutions

- 13.1 Only Delegates shall sponsor Platform Amendments and Resolutions.

- 13.2 Platform Amendments and Resolution sponsors wanting Amendments or Resolutions to be included on the official Convention agenda must deliver copies of the proposed Amendment or Resolution for all Delegates no later than 5:00 pm, eight (8) calendar days prior to the Convention Chair (Friday, March 3, 2023). All proposed Amendments and Resolutions meeting the deadline shall be included on the official Convention agenda, handed out at registration and posted on the County Party website no later than seven (7) calendar days prior to the Convention (Saturday, March 4, 2023).
- 13.3 Resolutions shall be no more than 100 words printed on one side of the sheet. The "whereas" arguments may occupy the remaining area of the paper, front and/or back side.
- 13.4 Consideration of all Platform Amendments and Resolutions shall be limited to a total of one (1) hour. To extend beyond one hour requires a 2/3 vote of the credentialed delegates in attendance at the time.

Section 14: Physical Arrangements

- 14.1 The Convention shall follow the Hosting Facility's Policies and Procedures, and the Arrangement Committee 's requirements.
- 14.2 The Arrangement Committee shall publish access times to the Convention Hall including times candidates and organizations will have access for set-up and deadlines for take-down. Such times may be altered or extended for unforeseen circumstances at the discretion of the ranking Convention Official in the hall at the scheduled time that access is scheduled.
- 14.3 The Arrangement Committee shall hold a Booth Draw to assign booth and other space, there is no guarantee of a booth. Booth Space may be sold out and unavailable.
 - a. Those desiring a booth may send a representative in their place with all materials, documents, finances and authorizations required to participate in assignments on their behalf.
 - b. Candidates and organizations shall be assigned booth space by the Arrangement Committee. The Committee shall give reasonable advance notice to candidates regarding the method, location and time in which booth assignments will take place.
 - c. All organizations and non-partisan candidates must get approval from the Party Chair to be eligible for space, tables, booths, etc. Candidates and organizations that are in opposition to Republican Candidates or the Republican Party may be denied booth space by the County Party Chair.
 - d. Full and non-refundable payment of the booth is due at the time of the booth draw.
 - e. Booth spaces for Party Officer Candidates shall be given priority.
 - f. A Limit of (2) Candidates may jointly rent and share a convention booth.
- 14.4 Candidates, organizations, and individuals using the Convention for distribution, campaigning, or any other promotional or reporting use shall be responsible to research and comply with the Hosting Facility's Policies and Procedures and the Arrangement Committee's requirements.
- 14.5 Only Parties renting convention space, may distribute literature from inside the convention venue, and then only in designated or approved areas. For clarification, Parties not renting convention space and who wish to distribute literature must do so from outside of the convention venue.
- 14.6 Absolutely no distribution of campaign material will be allowed on the convention hall floor (Auditorium).

- 14.7 All printed and other material shall contain the name(s) and contact information of the person(s) or organization(s) responsible for the literature clearly printed on the material.
- 14.8 Printed and other materials may not be pre-distributed on the chairs in the Delegate seating area, nor is the distribution of campaign materials allowed in the auditorium.
- 14.9 Candidates and organizations that leave campaign materials in the facility, necessitating facility janitorial staff to clean up after them, will be assessed a janitorial fee to compensate the janitorial staff for their work.